

**CHILMARK PARISH COUNCIL**

**RECORD OF POINTS AND DECISIONS ARISING FROM THE PARISH COUNCIL  
MEETING HELD ON WEDNESDAY 6 JANUARY 2016**

**PRESENT**

Name	Appointment
Mr P Boyles	Chairman
Mr K Hawkins	Councillor
Sir R Packer	Councillor
Ms L Taylor	Councillor
Mrs E Pelham	Councillor
Mrs J MacDougall	Clerk
Public: 6	

**POINTS AND DECISIONS ARISING**

Item	Points/Decisions	Action
(a)	(b)	(c)
	<p><u>Public Forum</u> The following points were raised:</p> <ul style="list-style-type: none"> <li>• A reminder about the importance to the PC of holding a financial reserve in case of emergency.</li> <li>• Increasing the precept a little and often rather than waiting till a large increase is required which could be unpopular with the electorate.</li> <li>• If local people wish to use Forbes Field for other purposes then any loss of rental could be detrimental as there are ongoing maintenance costs.</li> <li>• Kent's Hill is classified as a BOAT (Byway Open to All Traffic) and the surface is deteriorating badly. Residents would expect Wiltshire Council to take responsibility but Highways Dept will not make repairs which would make it safer for adjacent householders who must access it. A local solicitor has been asked to research the problem.</li> <li>• EHD have taken action to address the road haulers whose delivery vehicles are sometimes misdirected through Chilmark on their way to their site at RAF Chilmark. They say they have done all they can.</li> <li>• The roads outside Dinton and Hindon have been re-tarmaced with the quiet road surface while Chilmark and Teffont have been left out. The Chmn understood that it would be done when the speed limit roundels were put down.</li> </ul>	
1/16	1. <u>Apologies:</u> Cllr E Jack and Cllr M Lennard.	
2/16	2. <u>The minutes of the meeting held on 11<sup>th</sup> November 2015</u> Cllr Sir RP proposed the minutes for adoption, seconded by Cllr KH. All agreed.	
3/16	3. <u>Declarations of Interest</u> None.	

4/16	<p><b>4. <u>Village Maintenance</u></b></p> <p><i>4.1 Leisure Credits – hedge cutting, Ridge Way.</i> Leisure credits carried out the work to trim the hedge which bounds the School playing field at Claybush and the PC made them a grant. Cllr LT and Cllr KH will raise the matter of the ongoing maintenance of the hedge and the removal of debris with members of the School Committee. The Chmn asked if the PC should tender for the strimming of the Rights of Way again this year? All agreed. The Clerk will invite tenders.</p> <p><i>4.2 Maintenance of Chilmark Winterbourne – response to letter from Parish Council</i> The Chmn had arranged a site meeting with Danny Everitt, Wilts Council Drainage Engineer to discuss all the drainage matters and confirm responsibilities. Regrettably Danny was unable to attend. Dean Flower has acknowledged that if work is required he will do it but did not feel it was necessary at present. He would be happy to attend a site meeting when it is re-arranged with the Chmn and Danny Everitt.</p> <p><i>4.3 Wessex Water Survey</i> The Clerk reported that Wessex Water apologised that the survey was not ready before Christmas due to difficulties obtaining details of some of the private drainage systems in the catchment. They are looking to reduce groundwater infiltration into the foul sewers and also remove some surface water connections. Once received the report will clarify the options that are viable.</p>	<p>Cllrs LT/KH</p> <p>Clerk</p> <p>Chmn</p>
5/16	<p><b>5. <u>Wilts Cllr's Report</u></b></p> <p>None.</p>	
6/16	<p><b>6. <u>Highway Matters</u></b></p> <p><i>6.1 HGVs travelling to EHD site</i> In December a large container vehicle was misdirected through Lower Mooray and became stuck beside the stream and had to be craned out. Wilts Cllr B Wayman is liaising over this signage problem with Planning Dept, Wilts Highways Dept, Fonthill Estate and the Area Board to minimize the number of delivery vehicles from passing through Chilmark. Cllr ML has drawn up a suggested plan, for instance, Ladder Lane is unsuitable for vehicles reversing. Prohibitive signage is very difficult to obtain but advisory signage could be provided through the Area Board. Stephen Harris, Area Board has advised the PC that the Area Board and Wilts Cllr Wayman are trying to get a solution and the PC cannot do any more. However since there has been this incident it was agreed to send a further reminder to the Area Board copied to Wilts Cllr Wayman asking for a progress report and for action to be taken.</p> <p><i>6.2 Village Gates</i> Stephen Harris, Area Board has replied to the Clerk confirming that the Highways Engineer is required to investigate the possibility of installation and the PC could register on line. If it was approved, the PC would be expected to make a financial contribution and to keep them clean. Gates have been installed at Barford St Martin and Fonthill Estate and the Clerk will make contact with them to ascertain costs, implementation and benefits of the scheme.</p>	<p>Clerk</p> <p>Clerk</p>

7/16	<p><b>7. Finance</b></p> <p>7.1 Opening balance in the Treasurer's Account as at 6/1/16: £8309.49</p> <p>7.2 Cheques received: none</p> <p>7.3 Cheques paid: Home Front to replace ladder beam, check bridge on mini towers: £414.00 Hire of Reading Room for 2015: £75</p> <p>7.4 Cheques to be signed: none</p> <p>7.5 Set Precept</p> <p>The additional top up grant from Wiltshire Council for 2016/17 is £19.90.</p> <p>The Parish Council resolved to request a total precept of £7199.09 so the total amount to be received from Wiltshire Council will be £7218.99. The Chmn explained that the band D charge would remain the same. All agreed. Clerk to inform Wilts Council.</p>	Clerk
8/16	<p><b>8. Planning Applications</b></p> <p>None.</p>	
9/16	<p><b>9. Flood Warden Report</b></p> <p>The Chairman as Flood Warden has circulated his report and Sir RP said that it highlighted that some of the drains are not in good condition and perhaps more should be done to clear them. If the culverts were properly cleared then perhaps the 450mm diameter pipe adjacent to Forge Cottage would cope better. The Chmn explained that Wilts Council are meant to clear them annually and he was disappointed that the Drainage Engineer had not be able to attend the recent meeting. He agreed that the PC should write to the Flood Working Group which he attended recently and bring this to their attention. It would also be helpful if residents would clear the debris from the drain covers outside their properties.</p>	Chmn
10/16	<p><b>10. Emergency Plan</b></p> <p>Cllr EP recommended that it should be revisited with a list of volunteers and contact details and key holders to the Reading Room. An article in Village Voice requesting assistance would be submitted. Sarah Miller offered to raise it with the Reading Room Cttee.</p>	Chmn/Clerk
11/16	<p><b>11. Forbes Field</b></p> <p>Ideas have been put forward for change of use of the field but none of them help to defray the cost or to cut the grass so Sir RP could see no reason to change the existing arrangement but he recommended that further consideration should be given to the matter and discussion would include Mr and Mrs Knight. Seconded by KH. All agreed.</p>	Sub Cttee
12/16	<p><b>12. Kent's Hill</b></p> <p>(i) <i>Wilts Council to consider re-signing at bottom of Kent's Hill</i></p> <p>One of the residents has contacted Wilts Council to obtain an order which would be put before the Parish Council. Presently it is known as Kent's Hill, Barn Hill and Hops Close. One name would be preferable.</p> <p>(ii) The Chmn requested that Wilts Council repair the road surface but Highways declined responsibility as it is not on their list of street names although it is designated by Wilts Council as a Byway Open to All Traffic and there are approx. 26 residents along this road. When Mr Eke purchased his property he was advised that it was maintainable at public expense and he has instructed his solicitor to investigate the matter. Letters to this effect have been passed to the Chmn which he is authorized to copy. Sir RP recommended that the PC support the residents. Cllr LT seconded and all agreed. An article for Village Voice.</p>	Chmn/Clerk

13/16	<p>13. <b><u>Fricker's Paddock housing</u></b> – <i>possible public meeting to be arranged.</i>  The New Housing Team wrote to the PC on 2 Nov stating that Hastoe wish to investigate the possibility of developing 8 more affordable dwellings beyond the existing houses at Fricker's Paddock. The Chmn suggested that the eligibility criteria for affordable housing over-rides the Wiltshire Core Strategy which designates Chilmark as a small village only suitable for infill of 1- 4 houses. Wiltshire Council New Housing Team wish to arrange a meeting with Hastoe Housing Assoc, members of the PC and parish but the PC requires more time to consider the matter. Sir RP suggested approaching the matter with caution; in the past the attitude of Wiltshire Council to the proposed developments had been very different from those of the PC and Chilmark residents.</p>	Clerk
14/16	<p>14. <b><u>Possible meeting to be arranged with Andrew Murrison MP</u></b>  The Chmn proposed a Saturday morning in February in the Reading Room. All agreed. The clerk will arrange and place a notice in Village Voice and on noticeboards.</p>	Clerk
15/16	<p><b><u>Date of next PC meeting</u></b>  Wednesday 9 March at 7pm in the Reading Room.</p> <p>Chairman: _____ Date: _____</p>	